



PROFESSIONAL PROPERTY MANAGEMENT • SALES • INVESTMENTS

7300 Blanco Road, Suite #403 • San Antonio, TX 78216

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www.MHNProperties.com

30-day Written Notice to Vacate

Name(s): _____ Property: _____

This letter will serve as my/ our 30 day written notice to vacate the above named property.

The date on which I/ we will turn in keys to MHN Properties' office will be _____. My/ Our lease ends and I/we are responsible for rent/ utilities until _____.

Reason for moving: _____

My/ Our forwarding address where I/ we would like to have our security deposit refund check mailed to is:

Mailbox number: _____

Home Security Code: _____

Gate Code: _____

Outside garage door code: _____

If you have pets, where will they be during showings? _____

Would you like MHN to provide a hassle free move out service?

MHN will arrange for professional home and carpet cleaners. To take advantage of the hassle free service, you pay for cleaners upfront with the last months rent. We'll contact you with more details.

Please provide us with any phone numbers at which you would like to be notified of upcoming showings.

If we do not have a current number, you may not receive advance notice of showings.

Tenant's name: _____

Cell Phone: _____

Tenant's Signature: _____

Date of Notice: _____

Tenant's name: _____

Cell Phone: _____

Tenant's Signature: _____

Date of Notice: _____

Office Use Only

Received by: _____

Date Received: _____

Owner notified: _____

Date Lease Expires: _____

Showing & Move Out Instructions emailed to tenant: _____ New Market Rent \$ _____

Move out started in Appfolio _____ Rent/ Security Deposited Changed in App. _____

Enter rent end date for full month before _____

Enter prorated rent for last month _____

Order Onsite Pros Move Out _____

Notify Vendor Est. Flip Date / Address _____



Keith Miller, GRI, Broker



TEXAS ASSOCIATION OF REALTORS®
NOTICE OF TENANT'S INTENT TO VACATE

USE OF THIS FORM BY PERSONS WHO ARE NOT MEMBERS OF THE TEXAS ASSOCIATION OF REALTORS® IS NOT AUTHORIZED.
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To: _____ (Landlord)

From: _____ (Tenant)

Re: Lease concerning the Property at _____

[] A. Tenant's Notice of Intent to Vacate: The above-referenced lease ends on _____ (date).
Tenant will vacate the property on _____ (Move-out Date).

[] B. Tenant's Notice of Intent to Terminate Early Under Paragraph 28 of the Lease: Tenant is exercising Tenant's
rights under the following subparagraph of Paragraph 28: [] Military Transfer/Deployment; [] Family Violence;
[] Sexual Offenses or Stalking; or [] Assignment and Subletting. Tenant has attached all necessary notices and
documentation required under the applicable subparagraph.

MOVE-OUT REMINDERS

- 1. Return all keys, garage door openers, mailbox keys, and other access devices to the Landlord by the Move-out Date.
2. Provide written notice of Tenant's forwarding address. If known at this time, please provide below.

Street City State Zip

- 3. Leave the Property in a clean condition, free of all trash, debris, and any personal property.
4. If Tenant's Move-out Date changes, Tenant must notify Landlord immediately and obtain Landlord's approval.
5. Tenant must comply with any other Landlord Move-out requirements.
6. If Tenant fails to vacate by the Move-out Date, Tenant will be liable for any holdover rent as specified in Paragraph 22
of the Lease.
7. Landlord's right to place a sign on the Property, show the Property, or place a keybox on the Property applies
pursuant to Paragraph 14 of the Lease.

Tenant acknowledges that Tenant remains obligated under the Lease until the Lease is terminated.

Tenant Date

Landlord's Acknowledgment of Receipt

Landlord acknowledges receipt of this notice.

Signature Date